

Title: English Ministry Theological Writer and Editor
Department: English
Reports to: Director of English Ministry
Oversees: n/a

Words of Hope exists to provide people both near and far with daily access to God's word. We encourage, empower, and equip indigenous Christian leaders and churches as they proclaim Christ using media in the heart languages of people in hard-to-reach places. We serve in 12 ministry fields using over 60 languages, primarily in the 10-40 window from West Africa, across the Middle East, to South Asia and Indonesia.

The **Theological Writer and Editor** propels this mission by developing materials for spiritual growth among our audience and reviewing the daily devotional for theological content.

GENERAL RESPONSIBILITIES

In partnership with other English Ministry staff, create an engaging array of written resources to expand our audience and help them grow in their faith.

1. Write a monthly blog post focused on spiritual growth, particularly in the areas of Bible reading and prayer, using SEO best practices to drive website engagement and growth.
2. Write a monthly email connecting to the blog post.
3. Write additional downloadable resources, ebooks, and guides using SEO best practices, collaborating with the Communication Team to select topics and material.
4. Write devotionals as needed.
5. Write blog posts responding to current events.
6. On a quarterly basis, as part of the English Ministry team, review the Words of Hope devotional material for theological content, and provide advice for writers.

RELATIONSHIPS

The position reports to the Director of English Ministry and participates in the Communication Team.

IDEAL CANDIDATE QUALIFICATIONS

Deep personal faith characterized by Christian practices and public witness
Passion for reaching the unreached peoples of the world with the gospel
Worldview that is reformed in theological rootedness and evangelical in witness
Strong interpersonal, attention to detail, and communication skills
Ability to multitask, prioritize, and adjust flexibly and willingly
Experienced in pastoral care, familiar with audience needs for spiritual growth
Experienced writer, publication experience preferred
Five years of pastoral ministry experience preferred
Bachelor's degree and MDiv or similar required

WORK REQUIREMENTS

This position is scheduled flexibly for a total of 10 hours weekly or 520 hours annually. Grand Rapids area preferred, with in-person meetings once a month.

Term of employment: At-will employee paid hourly

To apply send writing samples and resume to daniel.harris@woh.org